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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

FROM : C/Junior Officer Training Program/TR

SUBJECT: Weekly Activity Report #49
3-9 December 1958

DATE: 11 December 1958

A. SIGNIFICANT ITEMS

Nothing to report.

B. NORMAL ACTIVITIES

1. The Integrated Program.

(a) We feel that the Integrated Program is progressing well. The morale of the JOT's is good and their reactions to the various lectures on the American Outlook have almost uniformly coincided with the opinions of the members of the JOTP Staff who have attended the talks. Our ideas about the capacity of interest of the individual JOT's are firming up but we continue to reserve judgment about them pending increased experience with them and their attitudes as they gain further knowledge of the Agency.

(b) The training officers have been keeping close contact with their trainees in the Integrated Program. These informal conversations are useful in many ways and most importantly in establishing their confidence.

(c) It is interesting to note that in spite of the generally cautious attitude the JOT's in the Integrated Program are taking toward assessments and evaluations, they have invited Dr. and Mrs. [] to be their guests at their Christmas party on 18 December.

(d) There have been several discussions with [] on details of the Program, and with Messrs. [] on evaluations.

2. As a matter of interest, the state of the JOT Program on 1 December 1958 was as follows:

Entered on Duty

458

"Regular" Men
OCS/ROTC
Women

251
159
48

Document No. 003
NO CHANGE in class. ☐
☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)
Auth: DDA Memo, 4 Apr 77
DDA REG. 77/1763

Date: 16 March 1978 By: []

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Now on Board	175
Permanently Transferred	206
Men	175
Women	31
(divided as follows)	
DDP	144
DDI	53
DDS	9
Resignations from JOT Program	94
"Regular" men	27
OCS/ROTC	58
Women	9
Conversion from Military to CIA Civilian	53
<u>Internal Program</u>	
EOD's	31
Men	26
Women	5
Resignations	3
Men	2
Women	1
Permanent Transfers (all men)	11
(divided as follows)	
DDI	1
DDP	8
DDS	2

We plan to make this cumulative report each month.

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3. C/JOTP briefed twelve Personnel officers on the JOT Program. As I understand it, these men are preparing for assignment to various offices in the Agency.



X1
X1

5. Messrs. [] paid an overnight visit to [] and received reports on the JOT's in OC #7. All are now doing satisfactory work. Several who had been low have improved their performance. None seems to be outstanding. Of particular interest was the unusually comprehensive record of the performance of the class which is being kept by [] This shows dramatically how each individual is progressing.

25X

X1

6. [] has nominated a young Mormon with Engineering background for the Program. His name is [] This was in response to the memorandum from the DD/S, dated 26 November 1958, entitled "Recruitment - Referral of Prospective Applicants".

25X



10. Interviews were held with 30 JOT's. This does not include meetings with members of the Integrated Program.

11. Eight candidates were interviewed for the external phase of the Program.

12. Of the five new files received, three are being held in suspense for test results and interviews, and two were rejected.

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13. Temporary Actions:



25X

14. Permanent Action:

15. There were no cancellations.

C. PERSONNEL NOTES

Nothing to report.

D. TROUBLESOME MATTERS

1. [] telephoned on 9 December that they have a firm report on [] medical status. He is OK for DD/I on State-side assignments and also for the ordinary TDY overseas to large stations. He cannot now be approved for the DD/P but if he submits to an operation which the consultant-specialist feels would be effective, he would then be approved for DD/P. It is estimated that the chances of success for the operation would be about 90%. [] has been told these facts by the specialist and is now considering them. He is going home for Christmas and will discuss the problem with his father who is a physician. (The time that he will give us his decision we don't know and, of course, neither do we have any information on the time when the operation would be performed or how long he would be convalescent.)

2. The question of [] placement for on-the-desk training after he completes OC #7 has not yet been resolved.

3. It appears that there will be no opportunity for [] to be used on the [] which has reduced its personnel from 12 to 7. Accordingly, the scheduled training in Persian will be cancelled. He seems to be a good prospect for the assignment to [] is a student in the job which was recently described

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X1 4. During the early summer we received a poor rating for [redacted]. DTR requested that he sign a resignation effective 1 January 1959 to be accepted in the event that he did not improve his performance. Since then, he has been given other duties which he has carried out very well and to the entire satisfaction of his supervisor. He has been given another assignment, first understudying a supervisor in dealing with [redacted] and now having taken over the complete charge of the work. It is still uncertain as to the actual quality of his work but SR feels that he is doing very well. They wish to postpone final decision on his acceptability until the end of January. We recommend that, since he has made such improvement, the date of his resignation be extended until 1 February, at which time we will be able to make a final recommendation.

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